

City of Flaxton
Council Proceedings
Approved Minutes
February 11, 2019

The regular City Council meeting was called to order by Mayor Mary Bjergaard @ 7:40 p.m. Present were Council Members Shawn Kalmbach and James West and City Auditor, Amy Ones. Also present was Owen Medlang representing MDU. Absent were Council Member, Tammy Halverson and Public Works Director, Barb Cron.

The meeting began with the Pledge of Allegiance.

Sheriff Shawn Brien discussed a resident complaint with the council via speakerphone. J. West requested that an incident report be made available to the council.

Owen Medlang presented the 20 year MDU franchise agreement and corresponding ordinance for council review and implementation. First reading of the ordinance will take place at the March 5, 2019 meeting. Medlang also gave an update on the transition to LED street lighting that will be taking place this year.

Motion J. West, second S. Kalmbach to approve the January 8, 2019 meeting minutes as presented. All in favor, motion carried.

Motion S. Kalmbach, second J. West to approve the financial reports and bills as presented. All in favor, motion carried. Overdue utility accounts were reviewed.

Engineer, Sean Weeks, was absent due to weather conditions therefore the engineering report was not presented.

Auditor Ones presented the Public Works report on behalf of B. Cron. Total hours worked were 80.00 hours for the month of January. B. Cron is currently attending the ND Rural Water Expo in Bismarck. Danny Peterson will be checking the water during B. Cron's absence. Water samples received were satisfactory. The annual inspection report from ND Sewage Pump & Lift Station Service Co., was reviewed. It was recommended to replace the gate & check valves at the hydro lift location.

Discussion was held on snow removal options. S. Kalmbach stated that he measured the city shop garage doors and a snow pusher will fit. A used snow pusher would cost approximately \$700.00 - \$800.00. J. West stated that he contacted Kevin Lucy to possibly assist the City with snow removal. Motion J. West, second S. Kalmbach to pay Kevin Lucy a \$150.00 retainer for snow removal services and to contact Kevin Lucy to assist the City with snow removal in the event of 4 inches of accumulation or more at the rate of \$150.00/hour. All in favor, motion carried.

Landfill violations tabled until a future date.

Memorial Hall cleaning contract tabled until a future date.

The Burke County Assessor contract for city assessing duties was reviewed. Motion J. West, second S. Kalmbach to approve and authorize Mayor Bjergaard to sign the contract as presented in the annual amount of \$500.00. All in favor, motion carried.

Motion J. West, second S. Kalmbach to have Auditor Ones contact the City Attorney for guidance and legal ability to return the special assessments levied on property owners for Sanitary Sewer Improvement District 2016-1 (SSID 2016-1). All in favor, motion carried.

Motion J. West, second S. Kalmbach to have the City Engineer only be present at meetings when requested by the council and to only work and/or find grants on projects that have specifically been directed by the council. All in favor, motion carried.

Motion J. West, second S. Kalmbach to approve and authorize Mayor Bjergaard to sign the annual service inspection contract in the amount of \$700.00 with ND Sewage Pump & Lift Station Service Co., Inc. All in favor, motion carried.

Motion J. West, second S. Kalmbach to authorize Auditor Ones to place notice for gravel bids in accordance with NDCC 40-54-01. All in favor, motion carried.

Discussion was held on the quit claim deed that was received from Minot Guaranty & Title for parcel #07614001. Motion J. West, second S. Kalmbach to authorize Auditor Ones to contact the City Attorney regarding ownership of the parcel. All in favor, motion carried.

Motion J. West, second S. Kalmbach to approve the Memorial Hall rental agreement as presented. All in favor, motion carried.

Motion J. West, second S. Kalmbach to require the Memorial Hall Preservation & Restoration Committee to have a representative present at meetings to discuss their agenda items. All in favor, motion carried.

Meeting adjourned at 9:00 p.m.

Next meeting Tuesday, March 5, 2019 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: January Payroll: 2,545.60, Bison Sites: 350.00, BC Tribune: 118.50, Circle Sanitation: 632.00, FDHU: 25.00, Hawkins: 174.10, IDT: 300.00, Inter-Mountain Laboratories: 235.00, Lignite Oil: 786.00, MDU: 1,555.83, NDLC: 50.00, NCC: 193.03, ND Sewage & Pump: 700.00, Tuffys: 111.33, WSI: 453.91, Visa: 927.82

City Auditor, Amy Ones

Publication Date: March 6, 2019

Mayor

Date

Auditor

Date