

**City of Flaxton  
Council Proceedings  
Approved Minutes  
August 14, 2025**

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Justin Adamietz and Jeremy Ragle & Dan Snyder both by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Auditor Ones requested that the 2026 public budget hearing date be added to the agenda. Motion J. Ragle, second J. Adamietz to approve the request. All in favor, motion carried.

Motion J. Ragle, second J. Adamietz to approve the July 1, 2025 regular council meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second J. Adamietz to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Motion J. Adamietz, second D. Snyder to set the public budget hearing date for Tuesday, October 7, 2025 @ 7:00 p.m. at the Flaxton City Hall. All in favor, motion carried.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

Contractor's Application for Payment (CAP) #1 from Asphalt Preservation Company, Inc. in the amount of \$33,209.44 for the Railway St. chip sealing project was reviewed. Motion J. Adamietz, second J. Ragle to approve as presented and to authorize Mayor Kalmbach to sign.

B. Cron presented the Public Works report. Total hours worked for the month of July were 90.00. Tasks completed include the following: service lawnmowers, mowing & weed trimming, mosquito fogging, locating curb stops & assist NDDOEQ with city wide inspection  
J. Ragle presented preliminary Bobcat governmental / municipal lease program information. J. Ragle's recommendation is to wait until the 4<sup>th</sup> Qtr 2025 for further discussion.

Discussion was held on nuisance property parcel #07615001. Auditor Ones notified the Burke County Emergency Manager of the significant structural damage. PWD Cron has established a "no trespassing" perimeter around the property. Auditor Ones contacted the property owner of record, as provided by the Burke County Assessor's office, by text message and included a description of the damage and corresponding pictures. It was noted that a response was not received. Motion J. Adamietz, second J. Ragle to authorize Auditor Ones to send a certified letter to the parcel owner of record, stipulating the noted violations of the following City of Flaxton Ordinance(s):

Chapter 10, Article 4: 10.0401 (Dangerous Buildings)

Chapter 12, Article 1: 12.0101 (Declaration of Nuisances Generally)

Council further instructed Auditor Ones to post "Notice of Dangerous Building" on the property as soon as possible. All in favor, motion carried.

An email from Janet Cron was reviewed by the council. J. Cron requested that she be reimbursed in the amount of \$500.00 for the removal of a tree that fell across her fence into her yard. J. Cron indicated that the tree was located on parcel #07576000 (217 Davis Ave.). Motion J. Adamietz, second J. Ragle to deny the request as there was no invoice presented with the email & the council was not notified prior to the work being hired & completed. All in favor, motion carried.

An email concern from Janet Cron regarding council members residency & mowing violations was reviewed by the council. Both council members J. Ragle and J. Adamietz stated their primary residences are located in the City of Flaxton. Mowing violations were discussed and noted at the July 1, 2025 council meeting.

Meeting adjourned at 8:10 p.m.

Next meeting Tuesday, September 2, 2025 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills:

July Payroll: 3,278.10, US Treasury: 952.00, Bowbells Country Club: 100.00, Brosz Engineering: 1,555.00, Burke County: 33,209.44, BC Tribune: 81.72, BDEC: 473.28, Circle Sanitation: 720.00, Dacotah Insurance: 2,343.00, FDHU: 30.00, Hawkins: 419.34, Lignite Oil: 713.20, MDU: 1,267.17, NCC: 196.74, Swanson Equipment: 10.50, WDEA: 329.65, Visa: 91.33

City Auditor: Amy Ones  
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