

City of Flaxton
Council Proceedings
Approved Minutes
September 3, 2019

The regular City Council meeting was called to order by Mayor Mary Bjergaard @ 7:30 p.m. Present were council members Duncan DeMint, Tammy Halverson and Shawn Kalmbach via speaker phone, Public Works Director, Barb Cron and City Auditor, Amy Ones. Also present were Jeff Ebsch representing Brosz Engineering, Pat Christensen and Connie Nygaard.

The meeting began with the Pledge of Allegiance.

J. Ebsch representing Brosz Engineering indicated that the chip seal project on Railway Street is complete. Motion T. Halverson, second D. DeMint to authorize Auditor Ones to co-apply for the NDDOT "Special Road Fund" program with Burke County for repairs on Burke County 13 including sidewalk and curb replacement. All in favor, motion carried.

Pat Christensen & Connie Nygaard representing the Memorial Hall Preservation Committee presented (3) checks in the amount of \$17,200.00 to Mayor Bjergaard for the Memorial Hall roof repair project. The Memorial Hall Preservation Committee donated \$9,700.00, the Flaxton Community Club donated \$5,000.00 and the Burke County Historical Society donated \$2,500.00 towards the project. The City of Flaxton also received a \$2,500.00 grant thru the Farm Credit Services "Pat-Now" Community grant fund. P. Christensen & C. Nygaard both thanked the city council for working together with their committee to have the project completed.

Motion T. Halverson, second D. DeMint to approve the August 6, 2019 meeting minutes as presented. All in favor, motion carried.

Motion T. Halverson, second S. Kalmbach to approve the financial reports and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

B. Cron presented the Public Works Report. Total hours worked were 81.00 hours for the month of August. B. Cron provided a detailed daily activity report of work completed for council review. B. Cron indicated that Ragle Stump Service would not be able to assist with the tree removal on 2nd Street and the city park.

A representative from the ND Department of Environmental Quality conducted a site visit of the city's water and wastewater facilities and provided a report noting that corrective action at the water tower be taken in the form of a security fence with a locked gate and installation of heavy gauge screen on each water tower support to limit access. Auditor Ones will contact Dakota Fence to have an estimate prepared for the October meeting for council consideration.

Motion D. DeMint, second T. Halverson to establish an online payment system for water/sewer/garbage bills and bulk water accounts thru N Court with a payment link on the new city website. All in favor, motion carried.

Discussion on certifying the special assessments to the County Auditor was held. Auditor Ones presented the financial standing of the City as of August 31, 2019 and indicated that bulk water sales and oil & gas production taxes were down approximately \$100,00.00 from 2018. Motion T. Halverson, second D. DeMint to reinstate the special assessments that were previously

cancelled at the March 5, 2019 meeting and to not repay 1/18 of the special assessments that have already been paid in full. All in favor, motion carried.

P. Christensen requested that the council consider her request to exclude parcel #07691000 from the City of Flaxton boundaries. Auditor Ones will inquire with legal council regarding options and ramifications to the city.

Discussion was held on replacing the city pickup. Council will continue to look for a suitable replacement and use the existing pickup for the remainder of its useful life.

Discussion was held on culvert damage that occurred at 303 First Street E during the trenching of fiber optic cable by NCC. Auditor Ones to contact NCC for potential resolution/remedy to the resident's property.

Information regarding the Load Pass Permit program was reviewed. Motion T. Halverson, second S. Kalmbach to not pursue Flaxton's participation in the program as it is cost prohibitive and difficult to enforce. All in favor, motion carried.

Meeting adjourned at 8:50 p.m.

Next meeting Tuesday, October 1, 2019 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills:

#8830 Ameriprise Financial	200,000.00
#8831 B. Cron	1,407.85
#8832 A. Ones	1,330.25
#8833 D. Peterson	766.50
#8834 All American Towing & Repair	1,714.39
#8835 BC Tribune	100.62
#8836 Circle Sanitation	1,637.00
#8837 Fire Equipment Company	435.00
#8838 FDHU	25.00
#8839 Hawkins	401.23
#8840 Immense Impact, LLC	656.50
#8841 Mertes Implement	9.90
#8842 MDU	1,143.59
#8843 NCC	194.04
#8844 WDEA	386.93
#8845 Cardmember Services	174.36
#8846 Void	0.00
#8847 B. Cron	27.03

City Auditor, Amy Ones

Publication Date: September 25, 2019

Mayor	Date	Auditor	Date
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