

**City of Flaxton
Council Proceedings
Approved Minutes
November 4, 2025**

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Justin Adamietz, Dan Snyder and Jeremy Ragle by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Motion J. Adamietz, second J. Ragle to approve the October 7, 2025 regular council meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second J. Adamietz to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Contractor's Application for Payment (CAP) #2 from Asphalt Preservation Company, Inc. in the amount of \$6,076.68 and Contractor's Application for Payment (CAP) #3 in the amount of \$2,067.69 for the Railway St. chip sealing project were reviewed. Motion J. Adamietz, second D. Snyder to approve as presented and to authorize Mayor Kalmbach to sign.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of October were 80.00. Tasks completed include the following: mowing, weed & branch trimming, patching potholes, cleaned Bobcat & city shop, discharged lagoon & completed curb stop service requests.

A new curb stop extension was installed for Parcel #07510000 and the curb stop was shut off at the property owner's request.

The Burke County 2025 property foreclosure list due to non-payment of property taxes and/or special assessments and 2025 "Notice of Annual Sale" were reviewed. No action taken.

Guidelines for the "Rural Catalyst" grant program administered thru the ND Department of Commerce were reviewed. Discussion was held on applying for funding for clean up & abatement costs related to Parcel #07615001 (a.k.a. Flaxton School Gymnasium Property). The property is currently listed on the 2025 Burke County Foreclosure list and will be acquired by Burke County if not sold at the annual sale on November 18, 2025. Mayor Kalmbach will attend the Burke County Commission meeting on November 18th to discuss partnering with the City of Flaxton to rectify the safety concerns and possible demolition of the building. Auditor Ones indicated that an asbestos inspection will need to be completed and estimates from area contractors should be obtained if the project moves forward. Motion J. Adamietz, second D. Snyder to approve applying for funding thru the "Rural Catalyst" grant program contingent on the foreclosure of the property. All in favor, motion carried.

Meeting adjourned at 8:10 p.m.

Next meeting Tuesday, December 2, 2025 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills:

October Payroll: 3,278.10, US Treasury: 952.00, Brosz Engineering: 180.00, Burke County: 8,144.37, Circle Sanitation: 614.75, Dacotah Bank: 5.00, FDHU: 30.00, MDU: 1,160.03, NCC: 197.26, Vision West: 400.00, Visa: 584.98

City Auditor: Amy Ones
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